

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)  
Regular Board Meeting  
December 15, 2016**

The Carter County Board of Education met at 150 Warrior Dr., Olive Hill, Kentucky at 6:00 P.M. on the 15<sup>th</sup> day of December 2016, with the following members present: (1) Bryan Greenhill, (2) Keila Rogers-Bender, (3) William Bradley, and (4) Kirk Wilburn.

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**1. Call to Order**

Bryan Greenhill, Chair, called the meeting to order at 6:00 P.M.

**a. Agenda Approval**

A motion was made by William Bradley and seconded by Kirk Wilburn to approve the agenda as presented. The motion carried with a unanimous vote of 4 to 0.

**2. Communication**

**a. Superintendent**

Superintendent Ronnie Dotson welcomed those in attendance and recognized Keila Rogers-Bender for her service as a board member.

**b. School Councils/Staff**

There was no communication from school councils or staff.

**c. Students**

The West Carter Middle School choir performed. Danielle Underwood and Melia Arrowood, representing West Carter Middle and High Schools performed their winning speeches from the district-wide Speech Competition.

**d. Citizens**

There was no communication from citizens.

**3. Instructional Update**

**a. SBDM Council Annual Reports**

SBDM Annual Reports were presented by Carter City Elementary, Olive Hill Elementary, West Carter Middle School and West Carter High School. Due to technical difficulties, Tygart Creek Elementary and the Carter County Career & Technical Center were unable to present recorded reports.

**4. Action by Consent Items**

A motion was made by Kirk Wilburn and seconded by Keila Rogers-Bender to approve items on the consent section of the agenda. The motion carried with a unanimous vote of 4 to 0.

a. Minutes of Board of Education meeting: 11/17/16

b. Acknowledge Receipt of Personnel Action Report

Certified Employees Hired

Sean Stewart from Assistant Principal to Principal at West Carter High School effective 11/23/16

Resignations/Retirees

Jane Mayo retired as custodian at Star Elementary effective 12/01/16

Heather Arrington resigned as Choir Director at West Carter High School effective 11/11/16

Rebecca Parker resigned as cook at Tygart Creek Elementary effective 12/01/16

c. Leave of Absence Requests

Bev Ruggles requests an extension of medical leave through 01/05/17. (Policy 03.123)

Kenzie Hullett requests a maternity leave starting 01/02/17 through 03/06/17. (Policy 03.2233)

Jussie Minor requests a maternity leave starting 11/18/16 through 01/20/17. (Policy 03.1233)

Sheila Skaggs requests a medical leave through 03/30/17. (Policy 03.223)

d. Fundraiser Requests

Carter City Elementary Penny War, Dessert Auction (PTO)

Tygart Creek Elementary Knickerbocker Pictures

e. Facility Requests

Heritage Elementary Basketball Practice – Thursdays through 02/22/17

f. Field Trip Requests

Star Elementary All students to Columbus Zoo – 04/28/17

Career & Technical Center Construction & Drafting Classes to Biltmore Estate, Asheville, NC April 20-21, 2017

g. Carter City Elementary Textbook Plan

h. MOU between Carter County Career & Technical Center and KCTC

i. MOU between Carter County Career & Technical Center and Life Care Center

j. 2017 Consolidated School Improvement Plans (CSIP)

k. 2017 Consolidated District Improvement Plan (CDIP)

## 5. Financial Documents

A motion was made by Keila Rogers-Bender and seconded by Kirk Wilburn to approve the following financial documents. The motion carried with a unanimous vote of 4 to 0.

a. November 2016 District Financial Report, as affixed to these minutes

b. November 2016 School Financial Reports, as affixed to these minutes

c. December 2016 Orders of the Treasurer, as affixed to these minutes

## 6. Action with Discussion

### a. 2017 Board of Education Meeting Schedule

A motion was made by Kirk Wilburn and seconded by William Bradley to approve the 2017 Board of Education meeting schedule as presented. The motion carried with a unanimous vote of 4 to 0.

### b. Re-Paving of High School Track Surfaces

A motion was made by Keila Rogers-Bender and seconded by William Bradley to initiate the process

of re-paving the running track surface at East and West Carter High Schools. The motion carried with a unanimous vote of 4 to 0.

## **7. Adjournment**

A motion was made by Kirk Wilburn and seconded by William Bradley to adjourn the meeting at 7:03 P.M. The motion carried with a unanimous vote of 4 to 0.

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Chairman

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Secretary

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