**APPENDIX G**

**Counselor Observation EVALUATOR Instrument**

**Electronic Forms Provided at** [**www.cartercountyschools.org**](http://www.cartercountyschools.org/)

|  |  |
| --- | --- |
| **Guidance Counselor:** | **Grade/Group:** |
| **Activity:** | **Date:** |
| **Time:** | **Observer:** |
|  |  |
| **Enter observed Evidence statement below** | **Select which component evidence aligns** |
|  | Select Component |
|  |  |
| **Components** | **Rating** |
| 1A: Demonstrating Knowledge of Counseling Theory and Techniques | Select Rating |
| 1B: Demonstrating Knowledge of Child and Adolescent Development | Select Rating |
| 1C: Establishing Goals for the Counseling Program Appropriate to the Setting and the Students Serv | Select Rating |
| 1D: Demonstrating Knowledge of State and Federal Regulations and of Resources Both Within and B | Select Rating |
| 1E: Plan in the Counseling Program Integrated with the Regular School Program | Select Rating |
| 1F: Develping a Plan to Evaluate the Counseling Program | Select Rating |
| **Overall Rating for Domain 1: Utilitize evidences from pre and post conferences** | **Select Rating** |
| 2a: Creating an Environment of Respect and Rapport | Select Rating |
| 2b - Establishing a culture for productive communication | Select Rating |
| 2c - Managing routines and procedures | Select Rating |
| 2d - Establishing standards of conduct and contributing to the culture for student behavior throughout the school | Select Rating |
| 2e: Organizing Physical Space | Select Rating |
| **Overall Rating for Domain 2** | **Select Rating** |
| 3a - Assessing student needs | Select Rating |
| 3b - Assisting students and teachers in the formulation of academic personal social and career plans based on knowledge of student needs | Select Rating |
| 3c - Using counseling techniques in individual and classroom programs | Select Rating |
| 3d - Brokering resources to meet needs | Select Rating |
| 3e - Demonstrating flexibility and responsiveness | Select Rating |
| **Overall Rating for Domain 3** | **Select Rating** |
| 4A: Reflecting on Practice | Select Rating |
| 4B: Maintaining Records and Submitting them in a Timely Fashion | Select Rating |
| 4C: Communicating with Families | Select Rating |
| 4D: Participating in a Professional Community | Select Rating |
| 4E: Engaging in Professional Development | Select Rating |
| 4F: Showing Professionalism | Select Rating |
| **Overall Rating for Domain 4: Utilitize evidences from pre and post conferences** | **Select Rating** |

52