

CARTER COUNTY BOARD OF EDUCATION
228 SOUTH CAROL MALONE BOULEVARD
GRAYSON, KY 41143

REFERENCE NUMBER: Digital Data Service (2020)
CLOSING TIME OF BID: 2:00 P.M., FRIDAY December 13, 2019
SCHOOL OR DEPARTMENT: Carter County Board of Education
DATE ADVERTISED: November 14, 2019

Sealed bids are requested on the attached list of materials, articles or services for delivery to the school or department designated, subject to the conditions of this Invitation to Bid.

1. The bidder must submit one copy of the completed bid on the enclosed form in a properly addressed sealed envelope, which clearly designates the above reference number on it.
2. Prices must be stated in units of quantity as specified or in percentage discount (whichever applies) and extended in total column for each item and/or lot. All bid prices must include transportation (where applies) and delivery to the building or school where needed.
3. Bids, to receive consideration, must be received prior to the time designated in this Invitation to Bid and none will be accepted thereafter. Bids shall be opened and tabulated on the day of closing at a time to be designated by the Purchasing Agent. Bids will then be presented to the Board of Education at their next meeting for acceptance or denial of awards or contracts.
4. The bid form must be signed by an officer or agent of the bidding firm who is legally authorized to bind said firm to such a contract.
5. The Board of Education reserves the right to waive defects and informalities in proposals, to reject any or all proposals, or to accept any proposal as may be deemed to its best interest, and to award by item, combination of items, or by lot unless otherwise stated in Bid Form.
6. All bids shall be effective for thirty days from opening of bids unless otherwise specified in special conditions of bidding, and no bid shall be withdrawn prior to that time.
7. Manufacturer's catalog numbers, trade names, etc. where shown herein, are for descriptive purposes only to guide the bidder in interpreting the standard of quality, design and performance desired, and shall not be construed to exclude proposals based on furnishing other types of materials. However, any substitution or departure proposed by bidder must be clearly noted and described, otherwise, it will be understood that bidder intends to supply items specifically mentioned.
8. Samples requested must be furnished free of expense to the Board of Education. It shall be the responsibility of the bidder to pick up samples if not destroyed or consumed in testing or evaluating or required in connection with the award. The Board of Education assumes no responsibility for any samples that are not picked up within thirty days after the awarding of the contract.
9. It is to be understood that the bidder, if awarded the contract, agrees to protect, defend and save harmless the Board of Education from any suits or demands for payment that may be brought against it for the use of any patented or copyrighted materials that the orders may include. And to further save harmless said Board of Education from suits or actions of every nature brought against it for or on account of any injuries or damages received or sustained by any party or parties, by or for, any of the acts of the contractor or their agents.

10. Federal Excise Taxes or Kentucky Sales Taxes are not applicable to any purchase made for the use of the Board of Education. Bids should not include any such taxes. Exemption certificates shall be furnished as required. The tax exemption number for the School District is B-189.
11. Information pertaining to any item or condition in this request may be obtained by contacting Barrett Bush, Technology Director, 228 South Carol Malone Boulevard, Grayson, Kentucky 41143, or by calling (606) 474-6696
12. If a quotation is not made, the bid form should be returned and marked "NO BID", with reasons stated why a bid was not submitted: otherwise the firm name shall be removed from the official mailing roster of vendors.
13. THE CARTER COUNTY BOARD OF EDUCATION RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND/OR ALL BIDS.

Request for Proposal

Digital Transmission Service

Company Background

Carter County School District is located in northeast Kentucky. We have 12 sites which include a board office, 6 elementary, 2 middle, 2 high and a Career and Technical Center. All these schools follow the Kentucky Education Technology Standards building/wiring guidelines.

Project Description

This RFP is for Digital Data Lines to 12 locations with a minimum transmission speed of 10 gigabit PER location. Would also consider a new 5 year contract. No disruption in existing service would be considered. A wireless service would not be considered. All services to all locations would have to be available on or before December 9th, 2020 (current contract expires December 10th, 2020). No bid will be considered if any drop in service could occur. Awarded vendor would be required to pay to the Carter County Board of Education a penalty of 10% of the vendors cost, per day, that service is not available beginning December 10th, 2020. Site addresses listed below:

Prichard Elementary School (Hub Site)
401 East Main Street
Grayson, KY 41143

East Carter Middle School
One Spirit Lane
Grayson, KY 41143

East Carter High School
405 Hitchins Road
Grayson, KY 41143

Carter City Elementary
13321 State Route 2
Grayson, KY 41143

Carter County Career & Technical Center
15 Grahn Road
Olive Hill, KY 41164

Heritage Elementary School
4863 South State Hwy 1
Grayson, KY 41143

Olive Hill Elementary School
825 E. Tom T. Hall Blvd
Olive Hill, KY 41164

Star Elementary School
8249 East Highway 60
Rush, KY 41168

Tygart Creek Elementary
19743 West US Highway 60
Olive Hill, KY 41164

West Carter High School
365 West Carter Drive
Olive Hill, KY 41164

West Carter Middle School
150 Warrior Drive
Olive Hill, KY 41164

Carter County Board of Education
228 South Carol Malone Blvd
Grayson, KY 41143

This RFP can be viewed from the Carter County Webpage;

www.cartercountyschools.org

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Assumptions and Agreements

Carter County Schools and the Board of Education has the right and the ability to dismiss ANY bid received for this RFP.

Submission Information

*The deadline to submit your bid is **Friday, December 13th, 2019 at 2:00pm**. Bids are to be sealed and delivered to:*

*Attn: Digital Data Service (2020)
Carter County Board of Education
228 South Carol Malone Blvd.
Grayson, KY 41143*

For Additional Information or Clarification

For additional information concerning this RFP, contact Barrett Bush at 606 474-6696 or by email at barrett.bush@carter.kyschools.us.

Basis for Award of Contract

The award of this bid is based 40% on cost,

30% on reliability and maintenance of service

30% on reputation of service provided from existing customers

